**[Benjamin E. Mays High School]**

**Date: [February 5, 2020]**

**Time: [5:51 pm]**

**Location: [PLC Room]**

1. **Call to Order 5:51 pm**
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Dr. Mulanta Clark Wilkin | Present |
| **Parent/Guardian** | Carla Burke | Present |
| **Parent/Guardian** | Kim Harris Johnson | Present |
| **Parent/Guardian** | Dianca Wiley | Present |
| **Instructional Staff** | F. Murray Ford | Present |
| **Instructional Staff** | Marcia Jackson | Present |
| **Instructional Staff** | Garnetta Penn | Present |
| **Community Member** | Tonya Austin | Present |
| **Community Member** | Gail Holmes | Absent |
| **Swing Seat** | Dr. Alexis Morris | Present |
| **Student** *(High Schools)* | Destiny Crawford | Absent |

Roll call was done by Ms. Penn

1. **Meeting Protocols**
   1. **Roll call; Determine quorum status;**
   2. **Approve meeting agenda accepted Wiley/Morris**
   3. **Approve previous meeting minutes**

**Approved October with corrections Motioned Jackson/Burke**

**Approved November with corrections Motioned Morris/Jackson**

**Approved December Motioned Austin/ Wiley**

1. **Action Items**
   1. **Strategic Plan Review (Priorities) outlined (see attachment) Motioned Burke/Wiley Approved**
2. **Discussion Items** 
   1. **FY ’21 Budget Development Presentation (See Attachment)**

**Extended Meeting to 7:00 pm Motioned Morris/Wiley**

1. **Information Items** 
   1. **Principals report No additional Information**
2. **Announcements**
3. **Adjournment 6:46 Motioned Morris/Burke**

**Minutes Taken By:** [Garnetta Penn]

**Position:** [Secretary]

**Date Approved:** [3/4/20] Motioned By Morris Second by Jackson